

LOUISIANA ASSOCIATION OF BUSINESS EDUCATORS

BY-LAWS

BYLAWS OF THE
LOUISIANA ASSOCIATION OF BUSINESS EDUCATORS

ARTICLE I

Name

The name of the organization shall be the Louisiana Association of Business Educators. and may be referred to as "The Association." The Association shall represent Louisiana in the Southern Business Education Association, a region of the National Business Education Association.

ARTICLE II

Objective

This corporation is organized, and it shall be operated:

1. To promote and improve business and office education in Louisiana schools;
2. To foster a professional attitude and spirit among business and office educators and prospective business and office educators;
3. To establish more harmonious relations and commonality of purpose among educators and the community;
4. To investigate more effective means of vitalizing acceptable ethics and morals which are inherent in all human and public relationships;
5. To vitalize efforts toward achieving a more active, real appreciation of the role and responsibility of business to bring service and the profit motive in closer proximity.

Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 509(a)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

This corporation is a non-profit corporation as defined in R. S. 12:201, Subsection C, Revised Statutes of the State of Louisiana. This corporation prohibits the transfer of stock and prohibits the payment of dividends to any shareholder or individual.

ARTICLE III

Members and Membership

Section 1. Membership is open to business educators and post-secondary students majoring in business-related fields.

Section 2. All persons who are interested in working cooperatively for improvement of business and office education in Louisiana may be admitted, upon approval of the Executive Board, to membership in the Association.

Section 3. The membership period shall be one year from annual conference to annual conference.

Section 4. Lifetime membership shall consist of a one-time payment equal to ten times the current annual dues.

Section 5. All members of this Association are encouraged to maintain active membership in the Southern Business Education Association, National Business Education Association, Louisiana Association of Career and Technical Education, and Association of Career and Technical Education.

Section 6. Only members of the Association shall vote on matters to come before any business meetings of the Association.

Section 7. A membership year begins the day immediately following the annual conference of one year to the final day of the annual conference the following year.

ARTICLE IV

Officers and Delegates

Section 1. The officers of the Association shall consist of a President, a Vice President, a Secretary, a Treasurer, a Parliamentarian, a Webmaster, a Chaplain, a minimum of two but no more than four at-large Representatives, the immediate Past President, and the Representative(s) to SBEA and/or NBEA. The offices of President and Vice President shall alternate between representatives from the secondary level and the post-secondary level whenever possible. The office of Vice President can only be filled by a current member of the board or a former member of the board who has served in another board officer capacity.

Section 2. In case the President is unable to fulfill the full term of office, the Vice President will automatically succeed to the Presidency. The Executive Board shall have the power to fill any vacancies that might occur. The Vice President will preside in the absence of the President.

Section 3. The Executive Board shall constitute the governing body of the Association. Membership on the Board shall be as follows: The officers provided for in Section 1. Those members present at the Executive Board meeting will constitute a quorum. Executive Board meetings shall be called by the Association President or three other members of the Executive Board.

Section 4. All elective officers of the Association shall be elected at the annual conference. The Vice President shall automatically succeed to the Presidency and then the Past Presidency. The term of office for elected officers shall be one year from annual meeting to annual meeting coinciding with membership years, except that the Treasurer's term of office shall be two years elected in even-numbered years. The Secretary shall be appointed for a one-year term, and the Webmaster shall be appointed for two-year terms by the President. The Representative(s) to SBEA/NBEA shall be appointed at the same time and in the same manner as the other officers except that the term of office shall be for three years. The SBEA Constitution requires the Representatives to be members of SBEA/NBEA.

The Nominating Committee shall give its report at the annual business meeting at which time additional nominations may be made from the convention floor.

Section 5. The officers and Board members shall assume their respective responsibilities of office at the close of the annual conference when elected/appointed and serve until the close of the following annual conference. The Representatives to SBEA/NBEA shall assume the responsibilities of office at the close of the annual conference when appointed and serve until the close of the third annual conference after appointment.

Section 6. Periodic financial reports shall be made by the Treasurer to the members of the Executive Board at regular meetings. Each year the Treasurer shall prepare and distribute at the annual conference a financial report for the past year. An Auditing Committee of three members appointed by the President shall audit the accounts of the Association and verify the correctness of the financial records at least once each year.

Section 7. The officers of the Association shall perform the duties prescribed by these bylaws, the procedures manual, the parliamentary authority adopted by the Association, and any other duties deemed necessary by the Association.

ARTICLE V

Business Meetings

Section 1. The Association shall hold at least one business meeting each year as scheduled by the Executive Board.

Section 2. Those members present at any business meeting shall constitute a quorum.

ARTICLE VI

Committees

Section 1. Standing committees shall be appointed by the Executive Board to meet the needs of the Association.

Section 2. Ad hoc committees may be appointed by the vice president to fulfill needs of the annual conference.

ARTICLE VII

Publications

Section 1. Publications shall be issued at the direction of the Executive Board and in accordance with policies determined by it.

ARTICLE VIII

Parliamentary Authority

Section 1. The rules contained in the current edition of Robert's Rules of Order shall govern the Association in cases to which they are applicable and in which they are not inconsistent with Association by-laws and any special rules of order the Association may adopt.

Section 2. A unanimous vote by the Executive Board supersedes Robert's Rules of Order in any instance where 1) Board action contradicts parliamentary procedure or 2) parliamentary procedure does not clearly address a necessary Board action as determined by the Parliamentarian.

ARTICLE IX

Amendment of Bylaws

Section 1. These bylaws may be amended at any business meeting of the Association by a two-thirds vote, provided that the membership has been notified in writing of the amendment 30 days prior to the regular scheduled meeting at which the amendment is considered.

ARTICLE X

Section 1. Upon the dissolution of the organization, assets shall be distributed to the Southern Business Education Association, providing that they have tax exemption under existing United State Internal Revenue Codes and Regulations and, in the event that they cannot or will not accept the same, then for one or more exempt purposes within the meaning of section

509(a)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction in the parish in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

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Edited October 2022 by Wendy Sonnier, President/Chair, By-Laws Committee

APPENDIX I: BYLAWS REVISION RECORD

Date	Revision(s) Approved by Executive Board
October 2022	Revised Article IV Section I Officers and Delegates to state the office of Vice President can only be filled by a current member of the board or a former member of the board who has served in another board officer capacity.
October 2022	Revised Article IV Section 4 to state the Vice President shall automatically succeed to the Presidency and then the Past Presidency.